WNY PRISM
2018 Annual Work Plan

Partnering to Protect Western New York from Invasive Species

The WNY PRISM Mission is to proactively identify, evaluate, and address invasive species priorities in western New York using a coordinated partnership of local professionals, organizations, and private citizens to improve, restore, and protect local aquatic and terrestrial resources.

Prepared By: Andrea Locke, WNY PRISM Coordinator

Funding for WNY PRISM is provided by the Environmental Protection Fund through the NYS Department of Environmental Conservation. WNY PRISM is a sponsored program of The Research Foundation at SUNY Buffalo State and hosted by The Great Lakes Center.
WNY PRISM would like to thank our Steering Committee Members and additional Partners for all of their time and effort put towards development of this Work Plan and their continued support of WNY PRISM and invasive species management in western New York.

WNY PRISM Steering Committee Members:
Buffalo Niagara Waterkeeper
Chautauqua Watershed Conservancy
Certified Nursery Landscape Professionals - Chestnut Ridge Nursery
Cornell Cooperative Extension of Erie County
Ecology & Environment, Inc
Great Lakes Center - SUNY Buffalo State
New York Sea Grant

NY Dept. of Environmental Conservation
NY Dept. of Transportation
NY Office of Parks, Recreation and Historic Preservation
The Nature Conservancy
U.S. Army Corps of Engineers - Buffalo District
U.S. Fish and Wildlife Service - Lower Great Lakes Conservation Office
U.S. Dept. of Agriculture - Natural Resources Conservation Service

Abbreviations

| BA | Buffalo Audubon Society |
| BNW | Buffalo Niagara Waterkeeper |
| BSC | SUNY Buffalo State |
| BPS | Bergen Swamp Preservation Society |
| CCE | Cornell Cooperative Extension |
| CLA | Chautauqua Lake Association |
| DAM | Department of Agriculture and Markets |
| DEC | New York State Department of Environmental Conservation |
| EABTF | Western New York Emerald Ash Borer Task Force |
| GLAA | Great Lakes Action Agenda |
| GLC | The Great Lakes Center at SUNY Buffalo State |
| GLSFB | Great Lakes Slender False Brome Working Group |
| iMap | iMapInvasives |
| ISAC | NYS Invasive Species Advisory Committee |
| ISC | NYS Invasive Species Council |
| ISCS | DEC Invasive Species Coordination Section |
| NYISRI | New York Invasive Species Research Institute |
| OISC | NYS Office of Invasive Species Coordination |
| Parks | NYS Parks, Recreation, and Historic Preservation |
| RF | The Research Foundation for SUNY Buffalo State |
| RTPI | Roger Tory Peterson Institute |
| USACE | United States Army Corps of Engineers Buffalo District |
| USFWS | United States Fish and Wildlife Service |
| WNYLC | Western New York Land Conservancy |
| ED | Early Detection |
| MGT | Management |
| Mtgs | Meetings |
| Online | Online Resources (Website, Listserve,etc.) |
| RR | Rapid Response |
| ISPZ | Invasive Species Prevention Zone |
| SC | Steering Committee |
| SP | Strategic Plan |
| Website | www.wnyprism.org |
| WG | Working Groups (AIS, TIS, E&O, Cons. Targets) |
| WP | Annual Work Plan |

Staff

| AL | Andrea Locke, Coordinator |
| BH | Brittany Hernon, GLSFB Project Manager |
| CP | Dr. Christopher Pennuto, Director |
| LN | Lucy Nuessle, Project Manager |
| E&O | Education & Outreach Assistant |
| ISMA | Invasive Species Management Assistant |
| CREW | ISMA & E&O combined |
## WNY PRISM 2018 Annual Work Plan

<table>
<thead>
<tr>
<th>Objective</th>
<th>Actions Planned</th>
<th>Resource or Collaboration Needs</th>
<th>Lead</th>
<th>Due Date or Frequency</th>
<th>Output or Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Establish WNY PRISM as regional organization for coordination and information on invasive species management</td>
<td>Meet with Partners to develop new relationships and strengthen Partnership</td>
<td>SC, WG, Partners</td>
<td>AL</td>
<td>ongoing</td>
<td>Increased strength and effectiveness of Partnership</td>
</tr>
<tr>
<td></td>
<td>Record/Track # of Partners active within the Partnership and reach out to unrepresented groups</td>
<td>Events, Mtgs, WG</td>
<td>AL</td>
<td>ongoing</td>
<td>Increased strength and effectiveness of Partnership</td>
</tr>
<tr>
<td></td>
<td>Coordinate Steering Committee Mtgs (4), Full Partner Mtgs (2), and distribute minutes to all Partners</td>
<td>SC, Online</td>
<td>AL</td>
<td>bi-monthly</td>
<td>4 SC Mtgs, 2 Partner Mtgs, improved communication</td>
</tr>
<tr>
<td></td>
<td>Hold open Working Group meetings (Terrestrial, Aquatic, E&amp;O, Conservation Targets)</td>
<td>WG, Partners, Online</td>
<td>AL</td>
<td>as needed</td>
<td>Improved communication &amp; collaboration</td>
</tr>
<tr>
<td></td>
<td>Post all meeting minutes, work plans, reports etc. on Website and distribute through additional online resources, as appropriate</td>
<td>SC, Partners, Online</td>
<td>AL</td>
<td>w/in 2 wks of Mtg</td>
<td>Increased communication &amp; collaboration</td>
</tr>
<tr>
<td></td>
<td>Participate in regional invasive species efforts such as species collaboratives, taskforces and Great Lakes Action Agenda</td>
<td>EABTF, GLAA, Partners</td>
<td>AL</td>
<td>as appropriate &amp; time</td>
<td>Improved coordination within the region</td>
</tr>
<tr>
<td></td>
<td>Crew Hiring - update job descriptions for ISMA (2) and E&amp;O (1), post and hire</td>
<td>RF, BSC, Online</td>
<td>AL, LN</td>
<td>post JAN, hire MAR</td>
<td>CREW - 1 E&amp;O, 2 ISMA</td>
</tr>
<tr>
<td></td>
<td>Submit Grant Application to GLRI-USFS for IS removal project, if funded add project scope to Work Plan</td>
<td>GLRI- EPA, WNYLC, BA</td>
<td>AL, RF, WNYLC</td>
<td>Due 1/05/2018</td>
<td>Increased collaboration &amp; improved management</td>
</tr>
<tr>
<td></td>
<td>Administer and coordinate GLRI-EPA Funded Slender False Brome Project and fulfill project scope of work - see GLSFB Work Plan</td>
<td>GLSFBWG, RF</td>
<td>AL, BH</td>
<td>ongoing</td>
<td>Great Lakes Slender False Brome Working Group</td>
</tr>
<tr>
<td></td>
<td>Collect metrics for tracking growth and success of WNY PRISM</td>
<td>Partners</td>
<td>AL</td>
<td>ongoing</td>
<td>Metrics for quantifying success &amp; progress</td>
</tr>
<tr>
<td></td>
<td>Provide continuing education and professional development opportunities for WNY PRISM staff</td>
<td>WNY PRISM Director, PRISM Leaders, SC</td>
<td>AL</td>
<td>as identified</td>
<td>Increased staff knowledge</td>
</tr>
<tr>
<td>B. Establish means of communication(s) to facilitate sharing of information and resources among Partners</td>
<td>Continue to promote and use online resources to provide information and updates for region, update website as needed</td>
<td>Online</td>
<td>E&amp;O, AL</td>
<td>ongoing</td>
<td>Increased regional awareness</td>
</tr>
<tr>
<td></td>
<td>Continue to produce 2 E-Newsletters and distribute</td>
<td>Partners, WG, Online</td>
<td>AL, LN, E&amp;O</td>
<td>Spring/Fall</td>
<td>Increased regional awareness</td>
</tr>
<tr>
<td></td>
<td>Encourage Partners to provide links to, and promote, WNY PRISM website</td>
<td>Partners, SC, Online</td>
<td>AL</td>
<td>ongoing</td>
<td>Increased collaboration</td>
</tr>
</tbody>
</table>
## WNY PRISM 2018 Annual Work Plan

### 1. Partner/Network Coordination

Establish a partnership network and communication for those involved in invasive species information and management within the WNY PRISM region. Facilitate opportunities for cooperation including sharing of information, personnel, equipment and expertise.

<table>
<thead>
<tr>
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<tr>
<td>B. <strong>Continued</strong></td>
<td>Continue to use BSC resources and media contacts to distribute news items, including press releases</td>
<td>BSC, Partners</td>
<td>AL</td>
<td>as appropriate</td>
<td>Improved communication &amp; increased awareness</td>
</tr>
<tr>
<td>C. <strong>Create a database of existing Partners and Stakeholders, programming and priorities</strong></td>
<td>Update spreadsheet on Partner programming, scopes of work and priorities</td>
<td>Partners, SC, Online</td>
<td>LN</td>
<td>11/31/2018</td>
<td>Programming resource for internal use (1)</td>
</tr>
<tr>
<td>D. <strong>Provide information, assistance and collaboration opportunities to Partners seeking external funds/grants</strong></td>
<td>Update spreadsheet detailing grants/funding for invasive species management activities</td>
<td>Partners, Online</td>
<td>CREW</td>
<td>7/31/2018</td>
<td>Grants/funding resource (1)</td>
</tr>
<tr>
<td></td>
<td>Distribute current funding opportunities to Partners</td>
<td>Online Resources</td>
<td>AL</td>
<td>ongoing</td>
<td>Increased funding brought to WNY</td>
</tr>
<tr>
<td></td>
<td>Work with Partners to identify opportunities for grant and project collaboration</td>
<td>Partners, SC, WG, Online</td>
<td>AL</td>
<td>as appropriate</td>
<td>Increased grant application and project success</td>
</tr>
<tr>
<td></td>
<td>Provide assistance (i.e. letters of support, proposal review) for Partners seeking funds</td>
<td>Partners, Online</td>
<td>AL</td>
<td>as appropriate</td>
<td>Increased grant application success</td>
</tr>
<tr>
<td>E. <strong>Identify the appropriate document to formalize partnership agreement and obtain commitment from Partners</strong></td>
<td>Obtain Letters of Support for WNY PRISM from Steering Committee Member Organizations</td>
<td>SC</td>
<td>AL</td>
<td>as needed</td>
<td>Demonstrated support for WNY PRISM among SC</td>
</tr>
<tr>
<td></td>
<td>Obtain Letters of Support from Partners as need is identified</td>
<td>SC, Partners</td>
<td>AL</td>
<td>as needed</td>
<td>Demonstrated support among Primary Partners</td>
</tr>
<tr>
<td>F. <strong>Identify key Partners and Stakeholders including points of contact for each of WNY’s eight counties</strong></td>
<td>Update regional and county lists of Stakeholders, including current contact information</td>
<td>Partners, Online</td>
<td>E&amp;O</td>
<td>6/30/2018</td>
<td>Stakeholder resource (1) for internal use</td>
</tr>
<tr>
<td>G. <strong>Coordinate with other PRISMs, NYS Invasive Species Advisory Committee, DEC Invasive Species Coordination Section and other appropriate broader region stakeholders</strong></td>
<td>Attend quarterly PRISM Leaders meetings (2), participate in conference calls (1), facilitate conference call (1 - JAN)</td>
<td>PRISM Leaders, ISCS</td>
<td>AL</td>
<td>Quarterly</td>
<td>Improved statewide communication &amp; collaboration</td>
</tr>
<tr>
<td></td>
<td>Participate in monthly invasive species speaker series calls (9) and facilitate (1 - JAN)</td>
<td>PRISM Leaders, NYISRI</td>
<td>AL</td>
<td>monthly</td>
<td>Increased regional knowledge</td>
</tr>
<tr>
<td></td>
<td>Coordinate with NYISRI, share and provide information as needed/requested</td>
<td>NYISRI, Partners, Online</td>
<td>AL</td>
<td>as requested</td>
<td>Increased collaboration</td>
</tr>
<tr>
<td></td>
<td>Participate in iMapInvasives focus group for development of updated/new version</td>
<td>iMap</td>
<td>AL</td>
<td>TBD</td>
<td>Improved effectiveness and resource sharing</td>
</tr>
<tr>
<td></td>
<td>Provide information and document review as requested and time permits</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Identify opportunities to collaborate with other PRISM Regions on shared priorities and attend other PRISM Partner Mtgs when appropriate</td>
<td>PRISM Leaders, ISCS</td>
<td>AL, CP</td>
<td>as requested</td>
<td>Increased collaboration</td>
</tr>
<tr>
<td></td>
<td>Attend Cornell Cooperative Extension In-Service as Annual Invasive Species Conference</td>
<td>CCE, NYISRI, PRISM Leaders</td>
<td>AL, LN, BH</td>
<td>NOV</td>
<td>Improved communication &amp; staff development</td>
</tr>
</tbody>
</table>
### WNY PRISM 2018 Annual Work Plan

#### 2. Information Management

Collect, utilize and share information regarding invasive species management including species, pathways of invasion, surveys, infestations, control methods, monitoring, research, current efforts/projects and opportunities for Partner collaboration.

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<tr>
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</thead>
<tbody>
<tr>
<td><strong>A.</strong> Identify regional priorities for invasive species management including, conservation targets, high priority conservation areas, invasive species prevention zones and high probability areas</td>
<td>Continue work with statewide effort to develop GIS based prioritization mapping</td>
<td>NYISRI, iMap, PRISM Leaders, WG</td>
<td>AL, WG</td>
<td>ongoing - Mtg TBD</td>
<td>Prioritization Mapping Tool (1)</td>
</tr>
<tr>
<td></td>
<td>Rank invasive species priorities using new tiered system developed by PRISM network</td>
<td>WG, Partners, iMap</td>
<td>AL, LN, WG</td>
<td>5/31/2018</td>
<td>Tiered Rankings for priority species</td>
</tr>
<tr>
<td><strong>B.</strong> Determine current/known presence and distribution of invasive species</td>
<td>Continue to use iMap and other resources to determine changing and/or newly recognized distribution and presence within WNY</td>
<td>iMap, EDDS, DEC, Partners</td>
<td>CREW, LN</td>
<td>10/31/2018</td>
<td>Improved presence &amp; distribution data</td>
</tr>
<tr>
<td></td>
<td>Update list of areas with data gaps and identify sites for mapping</td>
<td>iMap, Partners</td>
<td>CREW, LN</td>
<td>9/30/2018</td>
<td>Updated List (1), Mapping projects (2)</td>
</tr>
<tr>
<td></td>
<td>Identify species with significant observation data gaps and encourage data collection among Volunteers and Partners</td>
<td>iMap, Partners, Volunteers, Online</td>
<td>CREW, LN</td>
<td>12/31/2018</td>
<td>Species list (1), Improved presence &amp; distribution data</td>
</tr>
<tr>
<td><strong>C.</strong> Identify invasive species of immediate concern and likely to invade (approaching region)</td>
<td>Engage Partners to help identify early detection, new invasive species and/or approaching region species</td>
<td>Partners, WG, PRISM Leaders, NYISRI, iMap, Online</td>
<td>AL, LN</td>
<td>ongoing</td>
<td>Increased Partner awareness of emerging issues</td>
</tr>
<tr>
<td></td>
<td>Review Watch List (Approaching Region) and updated if necessary</td>
<td>WG, Partners, iMap</td>
<td>AL</td>
<td>3/31/2018</td>
<td>Updated Watch List (1)</td>
</tr>
<tr>
<td><strong>D.</strong> Assemble lists of contacts and resources to assist with management activities</td>
<td>Update list of contractors available for invasive species management/removal and make available to Partners upon request</td>
<td>Partners, Online, Spreadsheet</td>
<td>LN</td>
<td>12/31/2018</td>
<td>Contractor Resource (1)</td>
</tr>
<tr>
<td></td>
<td>Provide link to DEC's Certified Applicator list on website</td>
<td>DEC, Online</td>
<td>AL</td>
<td>1/30/2018</td>
<td>Certified Applicator Resource/Link</td>
</tr>
<tr>
<td></td>
<td>Update spreadsheet of available resources and technical assistance for private landowners, format for distribution and post on Website</td>
<td>Partners, Online, Spreadsheet</td>
<td>LN</td>
<td>12/31/2018</td>
<td>Updated Assistance Resource (1)</td>
</tr>
<tr>
<td><strong>E.</strong> Identify Best Management Practices for priority invasive species and determine what information is missing</td>
<td>Use available documents and online resources to create Best Management Practices for priority species</td>
<td>Website, Online</td>
<td>LN, AL</td>
<td>6/30/2018</td>
<td>Priority species BMP (4), online &amp; printable</td>
</tr>
<tr>
<td><strong>F.</strong> Develop WNY PRISM website to be used as the primary source of invasive species information within the region and promote use</td>
<td>Maintain and update content on Website</td>
<td>Website</td>
<td>AL, E&amp;O</td>
<td>ongoing</td>
<td>Up-to-date Website (1)</td>
</tr>
<tr>
<td></td>
<td>Continue to promote and use online resources to provide information for region</td>
<td>Website, Online, ISCS</td>
<td>E&amp;O, AL</td>
<td>ongoing</td>
<td>Improved understanding of IS issues</td>
</tr>
<tr>
<td></td>
<td>Update priority species profiles as needed</td>
<td>Website, Online</td>
<td>E&amp;O, LN</td>
<td>9/30/2018</td>
<td>Improved IS information</td>
</tr>
<tr>
<td></td>
<td>Update 'splash' pages (Volunteers, Community, Partners)</td>
<td>Website, Online</td>
<td>AL</td>
<td>6/30/2018</td>
<td>Improved access to IS information</td>
</tr>
</tbody>
</table>

Information Management
### WNY PRISM 2018 Annual Work Plan

#### 2. Information Management

Collect, utilize and share information regarding invasive species management including species, pathways of invasion, surveys, infestations, control methods, monitoring, research, current efforts/projects and opportunities for Partner collaboration.

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<tbody>
<tr>
<td>G.</td>
<td>Develop comprehensive source of invasive species information that is accurate, searchable and user friendly</td>
<td>Ensure all 'tags' are in place for easy and accurate site searches</td>
<td>Website</td>
<td>AL</td>
<td>as needed</td>
</tr>
<tr>
<td>H.</td>
<td>Utilize and encourage Partner use of iMapInvasives as the 'go-to' mapping software for current infestations and regional projects</td>
<td>Use iMap for all WNY PRISM invasive species occurrence data and encourage use by Partners and Volunteers</td>
<td>iMap</td>
<td>LN, CREW</td>
<td>ongoing</td>
</tr>
<tr>
<td></td>
<td>Provide regional training opportunities for iMap and additional trainings as requested if time permits and minimum number of participants (12) can be confirmed</td>
<td>Partners, iMap</td>
<td>AL</td>
<td>APR with add'l as requested</td>
<td>iMap Trainings (2), increase # iMap observers</td>
</tr>
<tr>
<td>I.</td>
<td>Identify invasive species management projects occurring in the region and potential future projects</td>
<td>Use information obtained through Annual Report Partner requests and other sources to update spreadsheet on regional projects</td>
<td>Partners, Annual Report, Online</td>
<td>LN</td>
<td>6/30/2018</td>
</tr>
<tr>
<td></td>
<td>Identify completed projects for which Crew can provide follow-up invasive species surveys - potential project/site is Joe Davis State Park</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>J.</td>
<td>Identify regional invasive species information gaps and research needs</td>
<td>Survey WNY PRISM Partners for research needs, current research and information and provide information to all Partners</td>
<td>Partners, WG, Online, NYISRI</td>
<td>AL</td>
<td>10/31/2018</td>
</tr>
</tbody>
</table>
### 3. Education and Outreach

Increase the Public, Partner and Stakeholder awareness, understanding and participation in invasive species issues and management within the WNY PRISM region, through effective educational and outreach efforts.

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<tr>
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</tr>
</thead>
<tbody>
<tr>
<td><strong>A. Identify education, outreach, and training needs within the WNY PRISM region and propose ways to fill them</strong></td>
<td>Engage Partners to assist with further identifying needs (efforts, topics, species, geographic areas)</td>
<td>WG, Partners, ISCS,</td>
<td>AL</td>
<td>ongoing</td>
<td>Identified needs for future planning</td>
</tr>
<tr>
<td></td>
<td>Coordinate with Partners whose programs and priorities that pair well with identified needs</td>
<td>WG, Partners</td>
<td>AL</td>
<td>as identified</td>
<td>Increased public awareness</td>
</tr>
<tr>
<td><strong>B. Identify currently available and needed outreach materials and resources</strong></td>
<td>Identify appropriate materials and/or resources to address identified needs</td>
<td>Partners, Online, WG</td>
<td>E&amp;O</td>
<td>as identified or requested</td>
<td>Increased public/partner knowledge</td>
</tr>
<tr>
<td><strong>C. Identify and assess models of environment/invasive species education and outreach being implemented in WNY and identify those implementing them</strong></td>
<td>Update spreadsheet for invasive species educational programming in WNY</td>
<td>WG, Partners, Online Resources</td>
<td>E&amp;O</td>
<td>9/30/2018</td>
<td>WNY Educational Programs Resource (1)</td>
</tr>
<tr>
<td></td>
<td>Continue work with ISCS on statewide education and outreach plan, and assist with implementation as appropriate and time allows</td>
<td>ISCS, WG</td>
<td>AL</td>
<td>as needed</td>
<td>Improved statewide coordination and collaboration</td>
</tr>
<tr>
<td><strong>D. Develop and implement education, outreach, and training opportunities as appropriate and efforts align with WNY PRISM priorities and Scope of Work</strong></td>
<td>Maintain WNY PRISM presence at community events - attend at least 1 in each county</td>
<td>Partners, CCE, Farmer’s Markets</td>
<td>E&amp;O</td>
<td>ongoing</td>
<td>Community Events (8)</td>
</tr>
<tr>
<td></td>
<td>Assist Partners with (facilitate and/or present) conferences, trainings, and events (8)</td>
<td>Partners, WG</td>
<td>E&amp;O, AL</td>
<td>as needed</td>
<td>Workshops (8)</td>
</tr>
<tr>
<td></td>
<td>Update and maintain WNY PRISM table-top display - identify ways to improve design/function to attract more attention</td>
<td>Display</td>
<td>E&amp;O</td>
<td>ongoing</td>
<td>Improved messaging &amp; increased public awareness</td>
</tr>
<tr>
<td></td>
<td>Use online resources to provide information on invasive species topics and opportunities to get involved</td>
<td>Online, Events Calendar</td>
<td>E&amp;O</td>
<td>ongoing</td>
<td>Up-to Date Events Calendar (1)</td>
</tr>
<tr>
<td></td>
<td>Promote WNY PRISM and provide information to interested parties</td>
<td>Partners, WG, Stakeholders</td>
<td>AL</td>
<td>ongoing</td>
<td>Increased regional awareness of IS issues</td>
</tr>
<tr>
<td></td>
<td>Maintain spreadsheet tracking all education and outreach events</td>
<td>Volunteers, Partners</td>
<td>E&amp;O</td>
<td>Quarterly</td>
<td>Events spreadsheet (1), record metrics</td>
</tr>
<tr>
<td></td>
<td>Maintain spreadsheet tracking outreach materials distribution</td>
<td>Partners</td>
<td>E&amp;O</td>
<td>Quarterly</td>
<td>Materials spreadsheet (1), record metrics</td>
</tr>
<tr>
<td></td>
<td>Create &quot;Lending Library&quot; for website to include items such as the EAB suit, display kits, and specimens.</td>
<td>Partners, Parks, Online</td>
<td>E&amp;O, LN, AL</td>
<td>3/31/2018</td>
<td>Lending Library (1)</td>
</tr>
</tbody>
</table>
### 3. Education and Outreach

Increase the Public, Partner and Stakeholder awareness, understanding and participation in invasive species issues and management within the WNY PRISM region, through effective educational and outreach efforts.

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<tr>
<th>Objective</th>
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<th>Resource or Collaboration Needs</th>
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<th>Due Date or Frequency</th>
<th>Output or Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>E. Work with Partners to develop, further develop, and/or assist with development of education materials to meet identified regional needs, as fits within WNY PRISM Scope of Work</td>
<td>Assist Partners with development of new programs or updating of older programs as requested and align with WNY PRISM priorities and Scope of Work, as time and resources permit</td>
<td>Partners, WG, ISCS, PRISM Leaders</td>
<td>AL</td>
<td>as appropriate</td>
<td>Increased coordination of regional efforts</td>
</tr>
<tr>
<td></td>
<td>Further develop display kits, as part of lending library</td>
<td>WG, Online</td>
<td>AL, E&amp;O</td>
<td>3/31/2018</td>
<td>Species Posters (4)</td>
</tr>
<tr>
<td>F. Develop education toolkits for various target groups to identify priority invasive species, understand impacts and provide management strategies and options</td>
<td>Continue development of a toolkit for municipalities/local governments; develop BMP fliers (2) and related PowerPoint presentations</td>
<td>WG, Online, PRISM Leaders</td>
<td>AL</td>
<td>12/31/2018</td>
<td>Municipalities Toolkit - BMP fliers (2)</td>
</tr>
<tr>
<td>G. Support statewide (and national) education and outreach efforts</td>
<td>Support Watercraft Inspection educational programming by assisting with planned workshop and webinars</td>
<td>NY Sea Grant, Parks</td>
<td>AL</td>
<td>ongoing</td>
<td>Increased public awareness of prevention efforts</td>
</tr>
<tr>
<td></td>
<td>Participate in National Invasive Species Awareness week through planned events and/or outreach</td>
<td>Partners</td>
<td>LN</td>
<td>FEB 26 - MAR 2, 2018</td>
<td>Increased public awareness of IS issues</td>
</tr>
<tr>
<td></td>
<td>Support Partner efforts for Emerald Ash Borer Awareness Week</td>
<td>Forest Pest taskforces, CCE</td>
<td>LN, E&amp;O</td>
<td>MAY</td>
<td>Increased public awareness of forest pests</td>
</tr>
<tr>
<td></td>
<td>Coordinate WNY efforts for Invasive Species Awareness Week (ISAW) - lead 2 events, encourage Partner led events and provide support as needed</td>
<td>PRISM Leaders, ISCS</td>
<td>E&amp;O, AL</td>
<td>JULY (TBD)</td>
<td>Events (2), increase public awareness</td>
</tr>
<tr>
<td></td>
<td>Distribute WNY PRISM Events 'Round-Up' through Listserve</td>
<td>Online</td>
<td>E&amp;O, LN</td>
<td>bi-weekly</td>
<td>Increased public involvement in IS efforts</td>
</tr>
<tr>
<td>H. Develop measurement tools for determining success of education and outreach programs</td>
<td>Support and work with Partners on development of metrics for determining success of education and outreach efforts</td>
<td>ISCS, WG, Partners</td>
<td>AL</td>
<td>as needed</td>
<td>Improved metrics developed</td>
</tr>
<tr>
<td></td>
<td>Continue use of questionnaires for PRISM Workshops and update as necessary</td>
<td>Partners, ISCS</td>
<td>AL</td>
<td>3/31/2018</td>
<td>Record metrics - knowledge gains</td>
</tr>
<tr>
<td>Objective</td>
<td>Actions Planned</td>
<td>Resource or Collaboration Needs</td>
<td>Lead</td>
<td>Due Date or Frequency</td>
<td>Output or Outcome</td>
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<tr>
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</tr>
<tr>
<td><strong>A.</strong> Maintain close communication with Partners and other PRISMs to identify potential threats and to stay informed on control methods being deployed</td>
<td>Communicate with PRISM Leaders, ISCS and ISAC on prevention issues and actions</td>
<td>PRISM Leaders, ISCS, ISAC, SC</td>
<td>AL</td>
<td>Quarterly</td>
<td>Improved regional and statewide coordination</td>
</tr>
<tr>
<td></td>
<td>Encourage sharing of information within Partnership and statewide to provide new information as it becomes available</td>
<td>PRISM Mtgs, Online</td>
<td>AL</td>
<td>Monthly</td>
<td>Increased cooperation &amp; resource sharing</td>
</tr>
<tr>
<td><strong>B.</strong> Sustain public awareness of invasive species threats and increase awareness of new and potential threats</td>
<td>Use media and online resources to disseminate information to the public on emerging threats</td>
<td>Online, BSC</td>
<td>AL</td>
<td>ongoing</td>
<td>Increased regional awareness</td>
</tr>
<tr>
<td></td>
<td>Include prevention issues and messaging in meetings, outreach events and trainings, provide opportunity for Partners to become involved in prevention efforts</td>
<td>Partners, WG, National Programs</td>
<td>AL, E&amp;O</td>
<td>ongoing</td>
<td>Reduced risk of introduction &amp; establishment</td>
</tr>
<tr>
<td></td>
<td>Assist Partners with outreach efforts as requested as time and resources permit</td>
<td>Partners, Online, Events Calendar</td>
<td>E&amp;O, AL</td>
<td>as needed</td>
<td>Increased cooperation &amp; resource sharing</td>
</tr>
<tr>
<td><strong>C.</strong> Support State and Federal efforts to prevent the introduction and establishment of invasive species to and from WNY region</td>
<td>Assist Partners with implementation of prevention programming that fall in line with State and Federal programs and WNY PRISM Scope of Work, as time and resources permit</td>
<td>Partners, DEC, Parks, NY Sea Grant</td>
<td>AL</td>
<td>as needed</td>
<td>Reduced risk of introduction &amp; establishment, increased public awareness</td>
</tr>
<tr>
<td></td>
<td>Continue to provide information for the region on NYS regulations focused on spread prevention including Parts 575 &amp; 576</td>
<td>Partners, Online</td>
<td>AL, LN</td>
<td>ongoing</td>
<td>Increased public awareness &amp; involvement in prevention efforts</td>
</tr>
<tr>
<td></td>
<td>Support Lake Association efforts for AIS prevention activities through technical assistance, education and assistance with acquiring funds and materials</td>
<td>NYSFOLA, Parks, NY Sea Grant, DEC</td>
<td>AL</td>
<td>as needed</td>
<td>Increased collaboration, increased effectiveness of AIS Prevention programs</td>
</tr>
<tr>
<td></td>
<td>Assist Partners with coordination of boat stewardship programs, to ensure effective coverage, as time permits and requested by Partners involved</td>
<td>DEC, Parks, CLA</td>
<td>AL</td>
<td>as needed</td>
<td>Increased communication and resource sharing</td>
</tr>
<tr>
<td></td>
<td>Hire and coordinate boat stewards, provided through DEC Internship Program - 1 Leader, 4 Stewards, if approved by DEC</td>
<td>DEC, CLA, Cuba Lake, Parks</td>
<td>AL</td>
<td>May - Aug</td>
<td>Increased capacity for AIS Prevention/Boat Stewardship</td>
</tr>
<tr>
<td><strong>D.</strong> Prioritize Pathways of Invasion and encourage use of priority invasive species Best Management Practices, to assist with regional prevention efforts</td>
<td>Update invasive species profiles (on website) to include identified Pathways of Invasion</td>
<td>WG, PRISM Leaders, Online</td>
<td>AL, LN</td>
<td>3/31/2018</td>
<td>Updated species profiles</td>
</tr>
<tr>
<td></td>
<td>Provide BMP information for Pathways of Invasion (as identified for priority species) on website</td>
<td>WG, ISCS, Online, PRISM Leaders</td>
<td>LN, AL, WG</td>
<td>9/30/2018</td>
<td>Increased access to information</td>
</tr>
</tbody>
</table>
## 4. Prevention

Facilitate the prevention of new occurrence, spread and further establishment of invasive species within the WNY PRISM region through understanding of pathways of invasion and targeting of priority conservation areas. Prevention measures must address both the movement of invasive species in and out of the WNY PRISM region.

<table>
<thead>
<tr>
<th>Objective</th>
<th>Actions Planned</th>
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</tr>
</thead>
<tbody>
<tr>
<td>E.</td>
<td>Support prevention efforts that focus on primary pathways of invasion and HPAs to prevent movement of invasive species both in and out of WNY region</td>
<td>Assist partners with implementation of prevention programming and education efforts as appropriate, and as time and resources permit</td>
<td>Partners</td>
<td>AL, E&amp;O</td>
<td>ongoing / as needed</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Encourage Partners to place signs and/or species disposal structures at water access sites</td>
<td>Partners, DEC, Parks, BNW, NY Sea Grant</td>
<td>AL</td>
<td>as identified</td>
</tr>
<tr>
<td>F.</td>
<td>Develop spread prevention programs and practices for priority invasive species and identified needs, and propose ways to encourage use</td>
<td>Provide Boot Brush Stations (signs and supplies) for interested Partners to install in priority locations, as funding permits</td>
<td>Partners, GLC</td>
<td>LN, AL</td>
<td>4/30/2018</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Continue Boot Brush Station Pilot Project and Research</td>
<td>Partners, CP</td>
<td>CP</td>
<td>12/31/2018</td>
</tr>
<tr>
<td>G.</td>
<td>Develop Landscape Alternatives program for WNY to assist with decreasing the establishment of invasive plant species</td>
<td>Continue distribution of NYS Plantwise Brochure</td>
<td>Partners</td>
<td>E&amp;O</td>
<td>ongoing</td>
</tr>
</tbody>
</table>

Prevention
### 5. Early Detection and Rapid Response

Develop effective early detection assessment and rapid response protocol(s) for the WNY PRISM region including mapping procedures, volunteer training/involvement, Best Management Practices, permit regulations, and response teams, and provide assistance to partners for implementation of recommended protocols.

<table>
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<tr>
<th>Objective</th>
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</tr>
</thead>
<tbody>
<tr>
<td><strong>A. Coordinate regional invasive species mapping, early detection, and monitoring of priority invasive species and areas</strong></td>
<td>Communicate with Partners about new detections of early detection and watch list species, and about new occurrences of established species that are not yet widespread within the region</td>
<td>Online, PRISM Mtgs, APHIS, DEC, Partners, Natural Heritage Program</td>
<td>AL, LN</td>
<td>ongoing</td>
<td>Increased collaboration and resource sharing</td>
</tr>
<tr>
<td></td>
<td>Coordinate and implement Early Detection Monitoring Program - surveys and site monitoring</td>
<td>Partners</td>
<td>LN, CREW</td>
<td>ongoing</td>
<td>Improved information on ED species distribution</td>
</tr>
<tr>
<td></td>
<td>Communicate with public about early detection species in local vicinity around new infestations</td>
<td>Partners, local municipalities, Online</td>
<td>LN</td>
<td>as needed</td>
<td>Increased awareness of ED species</td>
</tr>
<tr>
<td></td>
<td>Produce report on regional early detection and response efforts</td>
<td>Partners, USFWS, DEC, Parks, ISCS</td>
<td>LN</td>
<td>11/31/2018</td>
<td>Early Detection Report (1)</td>
</tr>
<tr>
<td><strong>B. Develop WNY PRISM volunteer program to assist with invasive species occurrence data and monitoring of identified priority areas</strong></td>
<td>Engage Citizen Scientists in early detection activities through targeted emails and promoting volunteer trainings and events</td>
<td>Volunteers, Partners, Online, WNYLC</td>
<td>E&amp;O</td>
<td>9/30/2018</td>
<td>Increased # early detections</td>
</tr>
<tr>
<td></td>
<td>Encourage monitoring of high priority conservation areas</td>
<td>Partners, Online, WNYLC</td>
<td>E&amp;O</td>
<td>9/30/2018</td>
<td>High conservation priority target/areas protected</td>
</tr>
<tr>
<td><strong>C. Utilize successful (existing) early detection and rapid response frameworks</strong></td>
<td>Work with Partners to enhance current efforts in early detection by providing support for Citizen Science programs and training</td>
<td>Parks, Boat Stewards, CCE Early Detectors, NPDN, WNYLC</td>
<td>E&amp;O, AL</td>
<td>ongoing</td>
<td>Increased # of early detections and rapid response activities</td>
</tr>
<tr>
<td></td>
<td>Support State and Federal early detection programs</td>
<td>USFWS, ISCS, PRISM Leaders</td>
<td>AL</td>
<td>as needed</td>
<td>Increased collaboration and resource sharing</td>
</tr>
<tr>
<td><strong>D. Assist in the development of early detection and rapid response protocols, in addition to current successful frameworks, for addressing new populations of existing species and introductions of new species within WNY PRISM region, when necessary</strong></td>
<td>Promote use of WNY PRISM Early Detection Reporting Protocol for Early Detection Priorities and Watch List species</td>
<td>Online, Partners</td>
<td>AL, LN</td>
<td>ongoing</td>
<td>Increased coordination and # of early detections</td>
</tr>
<tr>
<td></td>
<td>Use Crew to assist with confirmation of reported early detections, as time and resources permit, and otherwise engage Partners and Volunteers</td>
<td>Partners</td>
<td>LN, CREW</td>
<td>as identified</td>
<td>Increased # early detections</td>
</tr>
<tr>
<td></td>
<td>Support Partners with Hemlock Woolly Adelgid survey efforts and work to identify resources in case of positive observation on non-state land</td>
<td>RTPI, Parks, Partners</td>
<td>AL, LN</td>
<td>as needed and appropriate</td>
<td>High conservation priority targets/areas protected, increased RR activities</td>
</tr>
<tr>
<td></td>
<td>Ensure data is consistent with NYS Invasive Species Database (iMap) format and quality assurance/quality control requirements through adequate training of staff and volunteers</td>
<td>iMap, Volunteers, CREW</td>
<td>LN, CREW</td>
<td>ongoing</td>
<td>Increased coordination and resource sharing</td>
</tr>
</tbody>
</table>
## 5. Early Detection and Rapid Response

Develop effective early detection assessment and rapid response protocol(s) for the WNY PRISM region including mapping procedures, volunteer training/involvement, Best Management Practices, permit regulations, and response teams, and provide assistance to partners for implementation of recommended protocols.

<table>
<thead>
<tr>
<th>Objective</th>
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</tr>
</thead>
<tbody>
<tr>
<td>E. Develop protocol for coordinating partner efforts in early detection and rapid response efforts for priority species</td>
<td>Develop regional rapid response protocol for 2 terrestrial priority early detection species, to serve as template</td>
<td>WG, Partners, SC</td>
<td>LN, AL</td>
<td>12/31/2018</td>
<td>Increased # RR activities</td>
</tr>
<tr>
<td>F. Develop guide, for partner use, to assist with understanding regulations and navigating the NYS permitting process in relation to rapid response activities</td>
<td>Direct questions about specific permit needs and concerns through appropriate channels</td>
<td>DEC, USACE</td>
<td>AL</td>
<td>as needed</td>
<td>Increased # ED/RR activities</td>
</tr>
<tr>
<td></td>
<td>Provide support for Partners on understanding common invasive species management permits needs and considerations</td>
<td>DEC, USACE</td>
<td>AL</td>
<td>as needed</td>
<td>Increased # ED/RR activities</td>
</tr>
<tr>
<td></td>
<td>Assist with getting 2ee recommendations for early detection species to facilitate ability to provide rapid response</td>
<td>PRISM Leaders, DEC</td>
<td>AL</td>
<td>as identified</td>
<td>Improve effectiveness of management efforts</td>
</tr>
<tr>
<td>G. Analyze invasive species distribution data and prioritize High Probability Areas to monitor</td>
<td>Assess areas surrounding known early detection sites and prioritize areas to survey based on likelihood of spread</td>
<td>iMap, GIS</td>
<td>LN</td>
<td>as identified</td>
<td>Improved effectiveness of early detection program</td>
</tr>
<tr>
<td>H. Identify early detection and monitoring needs and develop monitoring protocols</td>
<td>Continue to work with Partners to identify monitoring needs for sites that ED/RR efforts have taken place</td>
<td>WG, iMap, DEC, USACE, USFWS</td>
<td>LN, AL</td>
<td>ongoing</td>
<td>Improved effectiveness of activities</td>
</tr>
<tr>
<td></td>
<td>Review WNY PRISM ED/RR priority list and update as necessary</td>
<td>WG</td>
<td></td>
<td></td>
<td>Up-to-Date early detection priority list</td>
</tr>
<tr>
<td>I. Assist partners with on-the-grounds early detection, assessment, and rapid response efforts</td>
<td>Train Crew in invasive species identification and data collection methods and use to assist Partners with ED/RR efforts as time and resources permit</td>
<td>iMap, Partners</td>
<td>LN</td>
<td>9/30/2018</td>
<td>Increased effectiveness of ED, assessment &amp; RR</td>
</tr>
<tr>
<td></td>
<td>Engage Steering Committee to assist in determining priority projects for Crew when time and resources prohibit assisting with all requests</td>
<td>SC</td>
<td>AL</td>
<td>FEB/as needed</td>
<td>Increased effectiveness of ED, assessment &amp; RR</td>
</tr>
</tbody>
</table>
### WNY PRISM 2018 Annual Work Plan

**Objective**

**Actions Planned**

<table>
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<tr>
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</tr>
</thead>
</table>

**Lead**

**Due Date or Frequency**

**Output or Outcome**

---

**A. Assist Partners with invasive species management planning of priority invasive species management activities as necessary and appropriate**

Provide assistance for development and/or review management plans, encourage the inclusion of long-term invasive species management

| Partners | AL | as appropriate | Improved management efficacy |

Continue work with Erie County Environment & Planning as they develop long-term management and monitoring plans for Parks

| Erie County, BNW, USACE | AL | as needed | Invasive species management identified within Erie Co. Parks Plans |

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**B. Develop and propose to Partners a preliminary strategy for long-term management and monitoring for invasive species removal and restoration efforts**

Continue to provide written summaries of work conducted by WNY PRISM Crew to Partners including suggested next steps

| Partners | LN, CREW | 11/30/2017 | Increased management efficacy, increased understanding of long-term management |

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**C. Develop and promote strategy for restoration of sites where invasive species have previously been removed**

Provide assistance to Partners for development of long-term management plans for removal and restoration project sites

| Partners, WG | AL | as identified | Increased resilience against future invasion |

Support development of WNY Plant Materials - local genotype seed nursery or similar

| WNYLC, Parks, BNW, PUSH | AL | as appropriate | Plant materials for restoration projects, |

---

**D. Establish and direct WNY PRISM Invasive Species Management Crew for assisting Partners with invasive species removal and restoration efforts, when available and efforts align with WNY PRISM priorities and scope of work**

Accept Crew project requests from Partners, review and rank projects based on established priorities and select 2018 Crew projects

| Partners, SC | AL, LN | 2/28/2018 | Select 2018 Crew Projects |

Develop schedule for Crew, to allow for the best use of resources and time - prioritize activities to align with WNY PRISM Goals and Objectives

| SP, WP, SC | LN, AL | 3/31/2018 | Crew Schedule (1) |

Release call to Partners for Crew assistance requests for invasive species removal and restoration projects (for 2019, if funded)

| Partners, SC, Online Resources | AL | 12/15/2018 | Increased # projects |

Reach out to project Partners from previous years to determine need for continued Crew assistance (for 2019, if funded)

| Partners | AL | 12/15/2018 | Improved communication |

---

**E. Assist Partners with the implementation of invasive species management and habitat restoration efforts when efforts align with WNY PRISM priorities, supported activities, and Scope of Work**

Provide Crew with necessary training, equipment and PPE to assist Partners with IS management projects

| RF, BSC, Partners, SC | AL, LN | 3/31/2018 | Increased # projects, increased efficacy of management |

Train Crew as pesticide applicator apprentices and in safe and effective use stewardship equipment

| DEC, Tifft | AL, LN | 6/15/2018 | Increased project scope capacity |

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**Management and Habitat Restoration**

6. Management and Habitat Restoration

Assist partners with control of invasive species (eradication, containment, suppression) on high priority conservation areas based on identified regional conservation targets. Assist with the establishment of long-term management and monitoring, and the restoration of impacted sites to healthy native vegetation, to provide increased resilience against future invasions.

A. Assist Partners with invasive species management planning of priority invasive species management activities as necessary and appropriate

Provide assistance for development and/or review management plans, encourage the inclusion of long-term invasive species management

| Partners | AL | as appropriate | Improved management efficacy |

Continue work with Erie County Environment & Planning as they develop long-term management and monitoring plans for Parks

| Erie County, BNW, USACE | AL | as needed | Invasive species management identified within Erie Co. Parks Plans |

B. Develop and propose to Partners a preliminary strategy for long-term management and monitoring for invasive species removal and restoration efforts

Continue to provide written summaries of work conducted by WNY PRISM Crew to Partners including suggested next steps

| Partners | LN, CREW | 11/30/2017 | Increased management efficacy, increased understanding of long-term management |

C. Develop and promote strategy for restoration of sites where invasive species have previously been removed

Provide assistance to Partners for development of long-term management plans for removal and restoration project sites

| Partners, WG | AL | as identified | Increased resilience against future invasion |

Support development of WNY Plant Materials - local genotype seed nursery or similar

| WNYLC, Parks, BNW, PUSH | AL | as appropriate | Plant materials for restoration projects, |

D. Establish and direct WNY PRISM Invasive Species Management Crew for assisting Partners with invasive species removal and restoration efforts, when available and efforts align with WNY PRISM priorities and scope of work

Accept Crew project requests from Partners, review and rank projects based on established priorities and select 2018 Crew projects

| Partners, SC | AL, LN | 2/28/2018 | Select 2018 Crew Projects |

Develop schedule for Crew, to allow for the best use of resources and time - prioritize activities to align with WNY PRISM Goals and Objectives

| SP, WP, SC | LN, AL | 3/31/2018 | Crew Schedule (1) |

Release call to Partners for Crew assistance requests for invasive species removal and restoration projects (for 2019, if funded)

| Partners, SC, Online Resources | AL | 12/15/2018 | Increased # projects |

Reach out to project Partners from previous years to determine need for continued Crew assistance (for 2019, if funded)

| Partners | AL | 12/15/2018 | Improved communication |

E. Assist Partners with the implementation of invasive species management and habitat restoration efforts when efforts align with WNY PRISM priorities, supported activities, and Scope of Work

Provide Crew with necessary training, equipment and PPE to assist Partners with IS management projects

| RF, BSC, Partners, SC | AL, LN | 3/31/2018 | Increased # projects, increased efficacy of management |

Train Crew as pesticide applicator apprentices and in safe and effective use stewardship equipment

| DEC, Tifft | AL, LN | 6/15/2018 | Increased project scope capacity |
### 6. Management and Habitat Restoration

Assist partners with control of invasive species (eradication, containment, suppression) on high priority conservation areas based on identified regional conservation targets. Assist with the establishment of long-term management and monitoring, and the restoration of impacted sites to healthy native vegetation, to provide increased resilience against future invasions.

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</thead>
<tbody>
<tr>
<td><strong>E. Continued</strong></td>
<td>Continue work with Tifft as part of Vernal Pool Restoration Project - Fulfill scope of work requirements</td>
<td>Tifft</td>
<td>AL, LN, CREW</td>
<td>8/31/2018</td>
<td>Complete Tifft Vernal Pool Scope of Work</td>
</tr>
<tr>
<td></td>
<td>Administer Tifft Vernal Pool Contract, complete all reporting requirements</td>
<td>Tifft, RF</td>
<td>AL</td>
<td>9/30/2018</td>
<td>Completed Project</td>
</tr>
<tr>
<td></td>
<td>Continue work with WNYLC on Niagara Escarpment Preserve and Kenneeglen to remove invasive species from properties</td>
<td>WNYLC</td>
<td>AL, LN, CREW</td>
<td>9/30/2018</td>
<td>Increased resilience against future invasion</td>
</tr>
<tr>
<td></td>
<td>Continue work with Erie County on removal of invasive species from Seneca Bluffs and provide further assistance with restoration planning</td>
<td>Erie County Env. &amp; Planning</td>
<td>AL, LN</td>
<td>9/30/2018</td>
<td>Increased resilience against future invasion, improved understanding of IS management</td>
</tr>
<tr>
<td></td>
<td>Continue work with Bergen Swamp Preservation Society to remove invasive woody shrubs from Bergen Swamp</td>
<td>BSPS</td>
<td>AL, LN</td>
<td>9/30/2018</td>
<td>Increased resilience against future invasion</td>
</tr>
<tr>
<td></td>
<td>Continue work with BA on North Tonawanda Audubon Preserve to remove invasive species from property</td>
<td>BA</td>
<td>AL, LN</td>
<td>9/30/2018</td>
<td>Improved management efficacy, increased resilience against invasion</td>
</tr>
<tr>
<td></td>
<td>Implement GLRI-USFS CWMA grant, if funded</td>
<td>WNYLC, BA</td>
<td>AL, LN</td>
<td>10/30/2018</td>
<td>Improved efficacy of management, increased resilience against invasion</td>
</tr>
<tr>
<td></td>
<td>Ensure all necessary permits to conduct pesticide application and other stewardship activities have been obtained</td>
<td>Partners, DEC</td>
<td>AL, LN</td>
<td>ongoing</td>
<td>Increased # projects</td>
</tr>
<tr>
<td><strong>F. Engage private landowners, organizations, private sector business, municipalities and agencies in invasive species management activities, including planning removal and site restoration</strong></td>
<td>Coordinate access to private and public lands for delivery of invasive species management activities - as requested by Partners and when project falls within WNY PRISM priorities and Scope of Work</td>
<td>Partners, Private Landowners</td>
<td>AL, LN</td>
<td>as needed</td>
<td>Broader regional participation</td>
</tr>
<tr>
<td><strong>G. Utilize volunteer program to assist with priority invasive species removal projects when available and efforts align with WNY PRISM priorities and Scope of Work</strong></td>
<td>Encourage Partners to provide information on upcoming removal events and volunteer needs, and assist with recruitment - place on Events Calendar and Round-up</td>
<td>Online</td>
<td>E&amp;O</td>
<td>ongoing</td>
<td>Increased coordination for volunteer opportunities</td>
</tr>
</tbody>
</table>
### 6. Management and Habitat Restoration

Assist partners with control of invasive species (eradication, containment, suppression) on high priority conservation areas based on identified regional conservation targets. Assist with the establishment of long-term management and monitoring, and the restoration of impacted sites to healthy native vegetation, to provide increased resilience against future invasions.

<table>
<thead>
<tr>
<th>Objective</th>
<th>Actions Planned</th>
<th>Resource or Collaboration Needs</th>
<th>Lead</th>
<th>Due Date or Frequency</th>
<th>Output or Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>H. Utilize a demonstration project model for new tools and methods of invasive species control as opportunities and need present themselves, and when efforts align with WNY PRISM priorities and Scope of Work</td>
<td>Complete project comparing knotweed removal methods at the Great Lakes Center Field Station</td>
<td>GLC, BSC</td>
<td>LN</td>
<td>12/31/2018</td>
<td>Improved understanding of IS management methods, BMP (1)</td>
</tr>
<tr>
<td>H. Utilize a demonstration project model for new tools and methods of invasive species control as opportunities and need present themselves, and when efforts align with WNY PRISM priorities and Scope of Work</td>
<td>Continue discussion with the City of Buffalo on the WNY PRISM proposed Riverwalk management project (section along GLC Field Station) for potential 2018 implementation</td>
<td>City of Buffalo</td>
<td>AL</td>
<td>4/30/2018</td>
<td>Improved understanding of IS management methods, demonstration project for Riverwalk management</td>
</tr>
</tbody>
</table>
# WNY PRISM 2018 Annual Work Plan

WNY PRISM acknowledges that there are additional program elements not specifically addressed within the established goals of the WNY PRISM Strategic Plan. Additional Program Elements address these aspects of WNY PRISM's Scope of Work.

<table>
<thead>
<tr>
<th>Objective</th>
<th>Actions Planned</th>
<th>Resource or Collaboration Needs</th>
<th>Lead</th>
<th>Due Date or Frequency</th>
<th>Expected Output or Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Update status of 2018 Annual Work Plan with potential changes and progress, and provide to Steering Committee during meetings</td>
<td>2018 Annual Work Plan</td>
<td>AL</td>
<td>Quarterly</td>
<td>Track progress on planned actions and ensure focus</td>
</tr>
<tr>
<td>B. Develop Annual Report, Report to include: progress toward accomplishing strategic plan objectives, results of eradication and/or control efforts, description of obstacles and/or resource needs, progress on Scope of Work Elements, and summary of project expenses</td>
<td>Prepare and Release 2017 Annual Report</td>
<td>Partners, SC, 2016 WP, Online</td>
<td>AL</td>
<td>1/31/2018</td>
<td>WNY PRISM 2017 Annual Report</td>
</tr>
<tr>
<td></td>
<td>Document all WNY PRISM activities assist in development of 2018 Annual Report</td>
<td>CREW, WG, SC, PRISM Leaders, Partners</td>
<td>AL</td>
<td>ongoing</td>
<td>WNY PRISM 2018 Annual Report</td>
</tr>
<tr>
<td></td>
<td>Collect information from Partners for 2018 Annual Report</td>
<td>Partners, SC, Online</td>
<td>AL</td>
<td>11/30/2018</td>
<td>WNY PRISM Partner Report</td>
</tr>
<tr>
<td></td>
<td>Update and/or revise Partner Annual Report submission forms/process to increase the ease of reporting and usefulness of information</td>
<td>SC, PRISM Leaders, Partners</td>
<td>AL</td>
<td>10/31/2018</td>
<td>Increase in Partner submissions for Annual Report</td>
</tr>
<tr>
<td>C. Provide DEC Invasive Species Unit with quarterly progress reports and invoices</td>
<td>Work with RF to submit timely quarterly reports and invoices</td>
<td>Research Foundation</td>
<td>AL</td>
<td>Quarterly</td>
<td>Ensure timely reimbursement and provide information to ISCS</td>
</tr>
<tr>
<td>D. Additional funding</td>
<td>Pursue appropriate funding opportunities to provide additional resources as necessary - current identified needs include staffing, equipment, truck/vehicle, and printing</td>
<td>SC, RF, GLC, DEC, Partners</td>
<td>AL, CP</td>
<td>as identified</td>
<td>increased capacity of WNY PRISM to fill identified regional needs</td>
</tr>
<tr>
<td></td>
<td>Implement grants/projects for which WNY PRISM receives awards, and incorporate into Annual Work Plan</td>
<td>RF, GLC, Partners</td>
<td>AL, CP</td>
<td>as needed</td>
<td>Increased capacity to fulfill WNY PRISM mission</td>
</tr>
<tr>
<td></td>
<td>Submit proposal for new 5-year WNY PRISM Contract, when RFP is released</td>
<td>RF, DEC, GLC</td>
<td>AL, CP</td>
<td>TBD</td>
<td>Ensure continued funding and fill identified program needs</td>
</tr>
<tr>
<td>E. Volunteer Program</td>
<td>Further develop WNY PRISM Volunteer Program that includes use of existing Partner Programs</td>
<td>Partners</td>
<td>AL, E&amp;O</td>
<td>9/30/2018</td>
<td>Volunteer Program/Strategic Plan</td>
</tr>
<tr>
<td></td>
<td>Maintain records of Volunteer activities - track activities, hours, mileage</td>
<td>Volunteer &amp; Event Spreadsheets</td>
<td>E&amp;O</td>
<td>ongoing</td>
<td>Spreadsheet (1) Increase leverage of volunteer efforts</td>
</tr>
<tr>
<td>F. Great Lakes Center</td>
<td>Provide information on WNY PRISM to Great Lakes Center for reporting</td>
<td>GLC</td>
<td>AL</td>
<td>as requested</td>
<td>GLC Annual Report, additional reports</td>
</tr>
<tr>
<td></td>
<td>Attend GLC Staff Meetings - quarterly</td>
<td>GLC</td>
<td>AL</td>
<td>as available</td>
<td>improved communication</td>
</tr>
</tbody>
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**Additional Elements**