# WNY PRISM 2015 Annual Work Plan



## 1. Partner/Network Coordination

Establish a partnership network and communication for those involved in invasive species information and management within the WNY PRISM region. Facilitate opportunities for cooperation including sharing of information, personnel, equipment, and expertise.

		Resource or		Due Date or	
Objective	Actions Planned	Collaboration Needs	Lead	Frequency	Status
A. Establish WNY PRISM as regional	Meet with Partners to develop new relationships and	Steering Committee,		1	
organization for coordination and information	strengthen the network	Partners	AL	ongoing	
on invasive species management				bi-monthly	
on invasive species management	Coordinate Steering Committee Meetings (4), Full	Steering Committee,		mtgs (1-29, 3-	
	Partnership Meetings (2), and distribute minutes to all	listserve, web		26, 7-30 : 5-	
	Partners	resources	AL	28, 11-19)	
	Develop Working Groups and hold open working group	Working Groups,		ongoing/ as	
	meetings - number TBD	Steering Committee	AL	needed	
	Theetings Harmoet 199	Steering Committee	,	needed	
	Crew Hiring - develop job description for Education and	RF, Buffalo State,		post January,	
	Outreach Assistant (1), and Invasive Species	Listserve, Job Boards,		hire	
	Management Assistants (3), post, and hire	Steering Committee	AL	March/April	
	That age ment resistants (e), post, and the	WNY PRISM Director,	1 -		
	Provide continuing education and professional	PRISM Leaders,			
	development opportunities for WNY PRISM staff	Steering Committee	AL, CP	as identified	
	Identify baseline information for determining progress	Steering Committee	7 (2) (3)	us raentinea	
	and success (metrics and measures)	Steering Committee	AL	2/28/2015	
<b>B.</b> Establish means of communications(s) to	·	CCE, NYIS, Partners,			
facilitate sharing of information and resources	Continue and expand use of Facebook, Twitter,	Steering Committee,			
among Partners	listserve, events calendar, and NYIS.info webpage	web resources	E&O	ongoing	
	Develop e-news (1) to provide invasive species stories	website, partners,			
	to partnership	Working Groups	E&O	9/30/2015	
_	Provide articles to GLC newsletter (2)	GLC, Buffalo State	E&O	semi-annual	
<b>C.</b> Create a database of existing Partners and	Utilize available (online, print) information and Partner	web resources,			
stakeholders, programming and priorities	surveys to provide data on current programming and	Partners, Steering		2/22/22/2	
	priorities	Committee	E&O	6/30/2015	
<b>D.</b> Provide information, assistance, and	Create spreadsheet detailing available grants for	web resources,		2/22/22/2	
collaboration opportunities to Partners seeking		RiverKeeper	E&O	6/30/2015	
external funds/grants	Work with Partners to identify opportunities by	Danta and Co			
	collecting information on potential projects and	Partners, Steering	]	1 .	
	proposals, and connecting appropriate Partners	Committee	AL	ongoing	
	Provide assistance (i.e. letters of support, proposal	Partners, Steering	1	1 .	
	review) for Partners seeking funding	Committee	AL	ongoing	

Objective	Actions Planned	Resource or Collaboration Needs	Lead	Due Date or Frequency	Status
E. Identify the appropriate document to	, rections i termina			equency	- Cutus
formalize Partnership and obtain commitment	Obtain Letters of Support from Primary	Steering Committee,		3/26/2015 -	
from Partners	Partners/Steering Committee Members.	DEC, Working Groups	AL	SC Mtg.	
	Obtain Letters of Support from additional Partners	Partners	AL	ongoing	
F. Identify key Partners and Stakeholders	Contact SWCD and/or CCE in each County to develop	SWCD, CCE, web			
including points of contact for each of WNY's	list of key Partners	resources	AL	Spring	
eight counties		web resources,			
	Expand 2014 spreadsheet identifying stakeholders and	Steering Committee,			
	potential partnerships	Partners	E&O	6/30/2015	
<b>G.</b> Coordinate with other PRISMs, NYS Invasive	Attend PRISM leaders meetings (2), participate in				
Species Advisory Committee, DEC's Invasive	conference calls (4), and facilitate (1)	PRISM Leaders, ISCU	AL	bi-monthly	
Species Unit and other appropriate broader	Participate in monthly invasive species speaker series				
region stakeholders	calls (10) and facilitate (1)	PRISM Leaders, TNC	AL	monthly	
- Control of the cont	Attend Cornell Cooperative Extension In-Service	CCE, PRISM Leaders	AL	November	

## 2. Information Management

Collect, utilize, and share information regarding invasive species management including species, pathways of invasion, surveys, infestations, control methods, monitoring, research, current efforts/projects, and opportunities for Partner collaboration.

		Resource or		Due Date or	
Objective	Actions Planned	Collaboration Needs	Lead	Frequency	Status
A. Identify regional priorities for invasive		Partners, partnership			
species management including, conservation	Develop Working Groups including Aquatics,	mtgs, listserve, Steering			
targets, high priority conservation areas,	Terrestrials, Agricultural, and Conservation Targets	Committee	AL	2/28/2015	
invasive species prevention zones, and high	Determine regional priorities for invasive species	Working Groups,			
probability areas	management through Working Groups	Steering Committee	WG	7/31/2015	
		ISPZ documents, PRISM			
	Utilize available documents, strategies, and partner	Leaders, Working			
	expertise for prioritization and development of ISPZ -	Groups, Steering			
	begin process of ISPZ designation	Committee	AL, WG	12/31/2015	
<b>B.</b> Determine current/known presence and	Utilize iMapInvasives to provide information on the				
distribution of invasive species	invasive species presence within WNY	iMap, Partners	ISMA	7/31/2015	
	Utilize Partners to identify species and fill information				
	and/or distribution gaps found within iMapInvasives,	partnership mtgs,			
	and encourage partners to upload information into	Working Groups, iMap,	AL,		
	іМар	listserve	ISMA	12/31/2015	
C. Identify invasive species of immediate	Update NYS 2007 Lists for Early Detection, Approaching				
concern and likely to invade (approaching	Region, and Established Species using current	NYS documents,			
region)	partnership knowledge	Working Groups	AL, WG	7/31/2015	
<b>D.</b> Assemble lists of contacts and resources to	Create list of resources (contractors, Partner				
assist with management activities	equipment/volunteers available for sharing) for Partner	Partners, Steering			
	use	Committee, ISCU	E&O	7/31/2015	
	Utilize available documents to create Best				
	Management Practices for priority species resource for	ISCU, PRISM Leaders,			
	partners	NYIS	ISMA	9/30/2015	
	Create spreadsheet of available resources for private	web resources, PRISM			
	landowners	Leaders	E&O	7/31/2015	
<b>E.</b> Develop comprehensive source of invasive	Develop WNY PRISM specific Website	Web Developer	AL	Spring	
species information that is accurate,	Enlist partners to assist with collecting information and	Partners, Working		2/28/2015/	
searchable and user friendly	pictures for website	Groups	AL	ongoing	
	Establish method for Partner and Stakeholder input				
	and feedback through website	Web Developer	AL	Spring	
	Continue use of nyis.info, Twitter, and Facebook to				
	provide information for partnership	NYIS, web resources	E&O	ongoing	

		Resource or		Due Date or	
Objective	Actions Planned	<b>Collaboration Needs</b>	Lead	Frequency	Status
F. Utilize and encourage Partner use of	Utilize iMapInvasives for all WNY PRISM invasive				
iMapInvasives as the 'go-to' mapping software	species occurrence and management data	iMap, Partners	ISMA	ongoing	
for current infestations and regional projects	Provide training opportunities for iMapInvasives (at	Buffalo Audubon,			
	least 2)	Partners, iMap	AL, E&O	Dates TBA	
		partner meetings,			
	Encourage Partners to utilize iMapInvasives	listserve	AL	ongoing	
G. Identify invasive species management	Survey Partners for information on past/completed and				
projects occurring in the region and potential	ongoing/long-term invasive species management				
future projects	projects	Partners, listserve	AL	3/31/2015	
	Survey Partners for information on projects they are				
	considering for future implementation	Partners, listserve	AL	9/30/2015	
	Develop and maintain spreadsheet to track all projects	Partners	AL	12/31/2015	
H. Identify regional invasive species	Utilize Working Groups and NYIS survey to determine	Working Groups,			
information gaps and research needs	information gaps and research needs	Partners, Research			
	- ·	Institute, NYIS	WG	12/31/2015	
		Working Groups,			
	Work with NYS Invasive Species Research Institute to	Partners, Research			
	further identify and address research needs	Institute	AL	12/31/2015	

### 3. Education and Outreach

Increase the Public, Partner, and Stakeholder awareness, understanding and participation in invasive species issues and management within the WNY PRISM region, through effective educational and outreach efforts.

		Resource or		Due Date or	
Objective	Actions Planned	Collaboration Needs	Lead	Frequency	Status
A. Identify education, outreach, and training	Develop Education and Outreach Working Group	Working Group	AL	2/28/2015	
needs within the WNY PRISM region and		Working Group,			
propose ways to fill them	Utilize Working Group to determine E&O priorities and	Steering Committee,			
	needs, and identify opportunities for filling them	ISCU	WG	12/31/2015	
B. Identify currently available and needed		Partners, Steering			
outreach materials and resources	Identify available resources through internet searches	Committee, Working			
	and partner suggestions	Group, Listserve	E&O	8/31/2015	
	Further develop WNY PRISM logo and messaging	web developer, exit48			
	materials	design	E&O, AL	5/31/2015	
C. Identify and assess models of	Utilize Working Group to determine organizations				
environment/invasive species education and	engaged in E&O within the region	Working Group	WG	7/31/2015	
outreach being implemented in WNY and	Utilize Working Group to identify current methods and	<u> </u>		, ,	
identify those implementing them	models of outreach	Working Group	WG	12/31/2015	
	Develop method for model assessment, through	<u> </u>		, ,	
	Working Group	Working Group	WG	12/31/2015	
D. Develop and implement education,	Maintain WNY PRISM presence at community events	<u> </u>	E&O,		
outreach, and training opportunities as	(i.e. County Fairs, Farmers Markets)	CCE, Farmer's Markets	ISMA	ongoing	
appropriate and efforts align with WNY PRISM	Assist Partners with (and/or provide presence at)	Partners, Working			
priorities and Scope of Work	conferences, trainings, and events (8)	Group	E&O, AL	ongoing	
priorities and scope of work	Promote WNY PRISM and provide information to	Partners, Working			
	interested parties	Group	AL	ongoing	
				5/31/2015 /	
	Update and maintain WNY PRISM table-top display		E&O	ongoing	
		NYIS, Facebook,			
	Utilize web resources to provide information on	Twitter, WNY PRISM			
	invasive species topics and opportunities to get	site, web developer,			
	involved	Events Calendar	E&O	ongoing	
	Utilize press releases and other forms of media to	web resources, Buffalo			
	disseminate information to a broader audience	State, newspapers	AL, E&O	as needed	
	Utilize volunteers to assist with regional Education and	Vol. spreadsheet,			
	Outreach efforts and track inputs	Partners	E&O	ongoing	
	Provide training opportunities (at least 4) (i.e. iMap,	Partners, iMap, Buffalo			
	Management Planning, BMP, IS ID)	Audubon	AL, E&O	ongoing	
	Maintain spreadsheet tracking all education and				
	outreach events		E&O	ongoing	

		Resource or		Due Date or	
Objective	Actions Planned	<b>Collaboration Needs</b>	Lead	Frequency	Status
E. Work with partners to develop, further	Communicate with Partners to identify their current	Partners, Working			
develop, and/or assist with development of	and expected educational programming	Group	E&O	9/30/2015	
education materials to meet identified regional	1 0 0	Partners, Working		, ,	
needs	Determine Partner needs with development of new	Group, DEC ISU, PRISM			
	programs or updating of older programs	Leaders	AL	12/31/2015	
F. Support statewide education and outreach	Support Watercraft Inspection/Boat Stewards				
efforts	programming through assisting with planned workshop				
		NY Sea Grant, OPRHP	AL	Date TBA	
	Coordinate WNY efforts for Invasive Species Awareness	PRISM Leaders, DEC			
	Week (ISAW)	ISU	AL, E&O	July 13 - 19	
	Participate in Emerald Ash Borer Awareness Week				
	through working with WNY EAB Taskforce	EAB Taskforce, CCE	E&O	May (?)	
	Participate in National Invasive Species Awareness			February 22 -	
	week through planned events	OPRHP (HWA), CCE	AL	28	
	Work with PRISM Leaders and Partners to create				
	statewide plantwise brochure and landscape	PRISM Leaders, CCE,			
	alternatives based on NYS Prohibited and Regulated	CRISP, Ken			
	Species Lists	Parker/Seneca Nation	AL	1/31/2015	
G. Develop measurement tools for determining					
success of education and outreach programs	Develop metrics for determining success of education				
, ,	and outreach programming	Working Group	WG	12/31/2015	

### 4. Prevention

Facilitate the prevention of new occurrence, spread, and further establishment of invasive species within the WNY PRISM region through understanding of pathways of invasion and targeting of priority conservation areas. Prevention measures must address both the movement of invasive species in and out of the WNY PRISM region.

		Resource or		Due Date or	
Objective	Actions Planned	<b>Collaboration Needs</b>	Lead	Frequency	Status
A. Maintain close communication with	Attend Partner and other PRISM meetings as available	PRISM Mtgs, web			
partners and other PRISMs to identify potential	and appropriate	resources, Partner	AL	ongoing	
threats and to stay informed on control		PRISM Mtgs, web			
methods being deployed	Encourage sharing of information within partnership	resources, listserve,			
0 · · · · · · · · · · · · · · · · · · ·	and provide new information as it becomes available	Steering Committee	AL	ongoing	
	Communicate with PRISM Leaders and NYS Invasive	PRISM Leaders, DEC			
	Species Advisory Committee on prevention issues and	ISU, Steering			
	actions	Committee	AL	ongoing	
<b>B.</b> Sustain public awareness of invasive species	Utilize media and web resources to disseminate	web resources, Buffalo			
threats and increase awareness of new and	information to the public on emerging threats	State, Media	AL, E&O	ongoing	
potential threats	Include prevention issues and messaging in meetings,				
ľ	outreach events and trainings	Partners	E&O, AL	ongoing	
		Partners, web			
	Assist Partners with outreach efforts as requested and	resources, Events		ongoing/ as	
	time/resources permit	Calendar	E&O, AL		
	Write blogs/articles to bring attention to prevention			monthly	
	species of concern and distribute through facebook and	web resources, NYIS,		March -	
	websites (8)	DEC, Partners	E&O, AL	September	
C. Support State and Federal efforts to prevent	Assist Partners with implementation of prevention				
the introduction and establishment of invasive	programming that fall in line with State and Federal	Partners, DEC, OPRHP,		ongoing/ as	
species to and from WNY region	programs	NY Sea Grant	AL	needed	
	Provide opportunity for Partners to learn about and				
	become involved in regional prevention efforts through	WNY PRISM Events &			
	education, training, and meetings	Trainings, Partners	AL	ongoing	
D. Prioritize pathways of invasion and					
encourage use of priority invasive species best		Working Groups,			
management practices, to assist with regional	Utilize Working Groups to identify priority invasive	PRISM Leaders, ISCU,			
prevention efforts	species and associated pathways of invasion	NYIS, Research Institute	WG	7/31/2015	
		ISCU, NYIS, existing		, ,	
	Identify BMP resources for identified priority invasive	documents, web			
	species and pathways of invasion - including those for	resources, PRISM	AL,		
	landscaping and construction companies	Leaders	Crew	8/31/2015	
E. Support prevention efforts that focus on					
primary pathways of invasion and HPAs to	Assist Partners with implementation of prevention				
prevent movement of invasive species both in	programming and education efforts as appropriate and			ongoing/ as	
and out of WNY region	time permits	Partners, ISCU, NYIS	AL, E&O		
and out of whit region	time permits	i ai tileis, 13CU, 19113	AL, EQU	Inceded	

Prevention 8

Objective	Actions Planned	Resource or Collaboration Needs		Due Date or Frequency	Status
<b>F.</b> Develop Landscape Alternatives program for WNY to assist with decreasing the	Continue to participate in established PRISM Working Group to develop statewide Plantwise brochure and	CCE, PRISM, DEC, ISCU		January/	Status
	Provide region with resources (print and online) for	CCE, PRISM, ISCU, Nurseries, Farmer's	E&O, AL	5/31/2015	

Prevention 9

### 5. Early Detection and Rapid Response

Develop effective early detection assessment, and rapid response protocol(s) for the WNY PRISM region including mapping procedures, volunteer training/involvement, Best Management Practices, permit regulations, and response teams, and provide assistance to Partners for implementation of recommended protocols.

		Resource or		Due Date or	
Objective	Actions Planned	<b>Collaboration Needs</b>	Lead	Frequency	Status
A. Coordinate regional invasive species					
mapping, early detection, and monitoring of	Determine priority early detection invasive species and	Working Groups,			
priority invasive species and areas	areas (conservation targets and highly probable areas)	PRISM Leaders, ISCU	WG	12/31/2015	
	Expand current knowledge of iMap, in order to provide				
	partnership with iMap assistance and further	iMap resources and			
	encourage use	staff	AL	2/28/2015	
	Communicate with Partners about new early detection	web resources,			
	species of concern and new occurrences of established	listserve, PRISM			
	species	meetings, Partners	AL	ongoing	
<b>B.</b> Develop WNY PRISM volunteer program to	Develop framework for a WNY PRISM volunteer (Early	Partners, RF/Buffalo			
assist with invasive species occurrence data	Detectors) program	State, vol. waiver,			
and monitoring of identified priority areas		external volunteers	AL, E&O	6/12/2015	
	Engage current list of interested citizens (from 2014				
	sign-in/interest sheets) in volunteer activities through	volunteer list, web			
	targeted emails/information	resources, listserve	E&O	ongoing	
	Maintain list of volunteer names and measure				
	volunteer inputs through tracking activities and hours				
	contributed		E&O	ongoing	
C. Utilize successful (existing) early detection	Work with Partners to enhance current efforts in early	OPRHP (HWA), CCE			
and rapid response frameworks	detection by providing input and assistance with	(EAB), Boat Stewards			
	volunteer recruitment	Programs	E&O, AL	ongoing	
	Work with Partners to provide training opportunities	OPRHP, CCE, NY Sea			
	for potential volunteers (at least 2)	Grant, DEC	E&O, AL	Dates TBA	
<b>D.</b> Assist in the development of early detection	Work with Water Chestnut Initiative to develop	Jamestown Audubon,			
and rapid response protocols, in addition to	protocol for early detection and response that can be	Warren County (PA),		January/	
current successful frameworks, for addressing	exported to additional counties and partners	SWCD, CCWA	AL	ongoing	
new populations of existing species and	Work with appropriate partners to develop and/or	OPRHP, CCE/Mark			
introductions of new species within WNY	export protocol of HWA Surveys	Whitmore, DEC	AL	2/28/2015	
PRISM region, when necessary	Work with appropriate Partners to hold HWA detectors				
	training and survey in Zoar Valley during National	DEC, TNC, CCE/Mark			
	Invasive Species Awareness Week	Whitmore, OPRHP	AL	2/28/2015	
	Ensure reported data is consistent with NYS Invasive				
	Species Database (NYSISD) format and quality				
	assurance/quality control requirements through				
	adequate training of staff and volunteers	iMap, Volunteers	AL	ongoing	

		Resource or		Due Date or	
Objective	Actions Planned	<b>Collaboration Needs</b>	Lead	Frequency	Status
E. Develop guide, for Partner use, to assist with	Walk through a permit application, to better				
understanding regulations and navigating the	understand the process	DEC	AL	4/30/2015	
NYS permitting process in relation to rapid	Begin development of working document to assist				
response activities	Partners with determining if permit is required for				
	proposed activity	DEC, PRISM Leaders	AL	9/30/2015	
	Begin development of working document to assist				
	partners with navigating the permit process, when				
	proposed activities require permitting	DEC, PRISM Leaders	AL	12/31/2015	
F. Analyze invasive species distribution data	Combine iMap data with collected Partner information				
and prioritize High Probability Areas to monitor	to determine current distribution of priority species				
	and provide to Working Groups	iMap, Partners,	ISMA	6/30/2015	
	Utilize Working Groups to identify High Probability				
	Areas	Working Groups	WG	12/31/2015	
G. Identify early detection and monitoring	Utilize Working Groups to determine needs/gaps in				
needs and develop monitoring protocols	early detection	Working Groups, iMap	WG	12/31/2015	
H. Assist Partners with on-the-grounds early	Train Crew in invasive species identification and data				
detection, assessment, and rapid response	collection methods		AL	June	
efforts	Utilize Crew to assist Partners with EDRR efforts				
		Steering Committee	ISMA	June - August	
	Utilize Steering Committee to assist in determining				
	priority projects for Crew to assist with, when time and				
	resources prohibit assisting with all requests	Steering Committee	SC, AL	as needed	
	Identify resources (contractors, businesses and	<u> </u>			
	programs) for addressing rapid response needs and				
	provide information to partnership as become	web resources,			
	known/available	Partners	ISMA	9/30/2015	

## 6. Management and Habitat Restoration

Assist Partners with control of invasive species (eradication, containment, suppression) on high priority conservation areas based on identified regional conservation targets. Assist with the establishment of long-term management and monitoring, and the restoration of impacted sites to healthy native vegetation, to provide increased resilience against future invasions.

		Resource or		Due Date or	
Objective	Actions Planned	<b>Collaboration Needs</b>	Lead	Frequency	Status
A. Assist Partners with invasive species	Provide Partners with training opportunity and				
management planning and implementation of	necessary tools for development of site-weed	Buffalo Audubon,			
priority invasive species management activities	management plans (1 workshop)	LIISMA, Logic Model	AL	Date TBA	
as necessary and appropriate	Provide Partners with Best Management Practices and				
	options for species identified in site-weed management	Buffalo Audubon,			
	plans (at least 1 workshop)	PRISM Leaders, NYIS	AL	Date TBA	
<b>B.</b> Develop and propose to Partners, a	Work with Erie County Environment and Planning as				
preliminary strategy for long-term	they develop long-term management and monitoring	Erie Co. E&P, BN		ongoing/ as	
management and monitoring for invasive	plans for sites along the Buffalo River	Riverkeeper, E&E	AL	needed	
species removal and restoration efforts	Provide assistance in development and review of				
	Partner's management plans, encouraging the inclusion			ongoing/ as	
	of long-term efforts	Partners	AL	needed	
C. Develop and promote strategy for					
restoration of sites where invasive species have	Provide assistance to partners for development and				
previously been removed		Partners	AL	as needed	
D. Establish and direct WNY PRISM Invasive	Request that partners provide PRISM with IS removal				
Species Management Crew for assisting	and restoration projects they would like Crew	Partners, Steering			
Partners with invasive species removal and	assistance with in 2015	Committee	AL	2/28/2015	5
restoration efforts, when available and efforts	Develop schedule for Crew, to allow for the best use of	Strategic Plan, Work			
align with WNY PRISM priorities and scope of	resources and time - prioritize activities to align with	Plan, Steering			
work	WNY PRISM Goals and Objectives	Committee	AL, CP	4/30/2015	
	Determine criteria for determining if individual projects			3/26/2015	
	will be considered for Crew assistance	Steering Committee	SC, AL	(SC Mtg.)	

		Resource or		Due Date or	
Objective		<b>Collaboration Needs</b>	Lead	Frequency	Status
E. Assist Partners with the implementation of		RF, Buffalo State,			
invasive species management and habitat	Provide Crew with necessary equipment and PPE to	Partners, Steering			
restoration efforts when efforts align with		Committee	AL	ongoing	
WNY PRISM priorities, supported activities, and	Train Crew in safe and effective use of stewardship				
Scope of Work	equipment		AL	June	
		Buffalo State	E&O	June	
		Steering Committee,			
	Identify available resources and equipment (sharing) to	Working Groups,			
		listserve	ISMA	July	
	Document all activities and project information to				
	assist in development of annual report and measuring		ISMA,	ongoing/ as	
		Partners, ISMA	AL	needed	
	Ensure all permits required to conduct eradication				
	activities are secured by entity conducting regulated				
		Partners, DEC	AL	as needed	
	Ensure activities are in compliance with State				
	Environmental Quality Review (SEQR) and State				
	Historic Preservation Act (SHPA) requirements	Partners, DEC	AL	as needed	
F. Engage private landowners, organizations,	Present at Annual Rural Landowners Workshop	CCE	AL	3/7/2015	
private sector business, municipalities and	Invite target audiences to Management Workshops	Partners, listserve	AL	Date TBA	
agencies in invasive species management	Coordinate access to private and public lands for				
activities, including planning removal and site	delivery of invasive species management activities - as	Partners, Private	AL,		
restoration	requested by Partners	Landowners	ISMA	as needed	
G. Utilize volunteer program to assist with	Encourage Partners to provide information on	Google Calendar,			
priority invasive species removal projects when	upcoming events and place on public WNY PRISM	listserve, web			
available and efforts align with WNY PRISM	Events Calendar	resources	E&O	ongoing	
priorities and Scope of Work	Utilize WNY PRISM Volunteer Program and partner	Volunteer Program,			
priorities and scope of Work	volunteers to assist with projects	external volunteers	E&O	ongoing	
H. Utilize a demonstration project model for	Identify need for demonstration projects				
new tools and methods of invasive species					
control as opportunities and need present					
themselves, and when efforts align with WNY		Steering Committee,			
PRISM priorities and Scope of Work		Working Groups	WG	as needed	
priorities and scope of work		WOLKING GLOUPS	WO	us needed	

### 7. Additional Program Elements

WNY PRISM acknowledges that there are additional program elements not specifically addressed within the established goals of the WNY PRISM Strategic Plan. Additional Program Elements address these aspects of WNY PRISM's Scope of Work.

Objective	Actions Planned	Resource or Collaboration Needs	Lead	Due Date or Frequency	Status
contribute and provide input on the plan	Steering Committee	SC	(1/29, 3/26)		
	DEC ISU, Steering				
Finalize plan according to approved format		AL	3/31/2015		
<b>B.</b> Develop Annual Work Plan		Steering Committee,			
	Develop 2016 Annual Work Plan	Working Groups	AL, SC	10/1/2015	
	Update status of 2015 Annual Work Plan with progress				
	and changes	2015 Annual Work Plan	AL	ongoing	
C. Develop Annual Report, Report to include:	Collect information from partners for 2014 Annual	Partners, Steering			
progress toward accomplishing strategic plan	Report	Committee, listserve	AL	1/30/2015	
objectives, results of eradication and/or		Partners, Steering			
control efforts, description of obstacles and/or	2014 Annual Report	Committee	AL	3/1/2015	
resource needs, progress on Scope of Work					
Elements, and summary of project expenses					
	Collect information throughout the year, for 2015	ISMA, E&O, CP, PRISM			
	Annual Report	Leaders, Partners	AL	ongoing	
D. Provide DEC's Invasive Species Coordinating	Work with RF to submit timely quarterly reports and				
Unit with quarterly progress reports and	invoices	Research Foundation	AL, CP	Quarterly	
E. Additional funding	Identify potential funding needs/gaps	Steering Committee	AL, CP	5/31/2015	
		Steering Committee,			
	Pursue appropriate funding opportunities to provide	Research Foundation,			
	additional resources as necessary	Great Lakes Cente	AL, CP	as needed	